Growth Through Engagement and Teamwork

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VP - Conferences
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Courtyard San Antonio Riverwalk
Mission
Conference Committee

- Enable high quality conferences/symposia/workshops
- Produce high quality technical content
- Facilitate the production of reasonable surpluses without sacrificing quality
- Refine and promote Best Practices in planning and managing conferences
- Explore new conference delivery mechanisms
List of Goals
Conference Committee

- 2017: Work with MCE re MOUs
  - 2020: Revise to focus on budgets

- 2017: Increase conference surpluses
  - 2020: Revise to ensure that budgeted surpluses are at least 20%

- 2017: Review historical conf data w.r.t. AESS conference guidelines
  - 2020: Revise to update AESS guidelines and ensure that all conference organizers are cognizant
List of Objectives

- Conference budget review process
- AESS conference guidelines update
- Peer reviews / budgeted surpluses
- Conference leadership
- New TCS requests
- TCS quality
Objective Description
One/each using SMART Format

**S** – Statement of the objective

**M** – Performance metric for measuring progress

**A** – Assigned to:

**R** – Relevant to which goal(s) and how?

**T** – Time period for performance
Conference Budgeting

S – Work with MCE to facilitate conference budget reviews

M – Tie conference budgets to applications

A – Assigned to: Braasch

R – helping to promote reasonable surpluses

T – NLT Fall BoG meeting
Update AESS Conference Guidelines

S – Review and update the guidelines
M – Review and acceptance by the BoG
A – Assigned to: entire Conference Committee
R – ensuring conference quality
T – draft by Spring BoG; final by Fall BoG
Peer Review / Budgeted Surplus

S – Ensure peer review / budgeted surplus

M – metric: Yes/No on each conference

A – assigned to: Braasch

R – relevant to which goal(s) and how? 2, 3 (keep eyes on peer review and budget)

T – time period for performance: executed each time a conference application is reviewed
Conference Leadership

AESS Involvement

S – AESS members on organizing committees

M – metric: Yes/No on each conference (more generally: percentage of all conferences)

A – assigned to: Braasch

R – relevant to which goal(s) and how? 2, 3 (keep eyes on peer review and budget)

T – time period for performance: executed each time a conference application is reviewed
New TCS Requests

S – Agree to TCS when appropriate

M – metric: Yes/No decision in each case

A – assigned to: entire conference committee (and tech panels as appropriate)

R – relevant to which goal(s) and how? 1 (entire committee is polled for input)

T – time period for performance: executed each time a new conference requests TCS
TCS Quality

S – Ensure quality in TCS conferences

M – metric: rigor of peer review process (e.g., number of reviewers on each paper)

A – assigned to: Braasch

R – relevant to which goal(s) and how? 2

T – time period for performance: executed each time a conference application is reviewed