

**AESS Board of Governors Meeting Agenda**  
**September 25-26, 2015**  
**Rome Marriott Park Hotel**  
**Rome, Italy**

**Bramante Room 6**

Friday, September 25, 2015

7:15 am	<i>Breakfast is included in our room rate and will be served in the Restaurant Brasserie.</i>	
8:00 am	Call to Order, Introductions, and Adoption of Agenda	<b>Lyons</b>
	President's and Executive Vice President's Message to BoG	<b>Lyons, Pace</b>
	Secretary's Report, approval of the minutes	<b>Greco, Scharmann</b>
<b>8:15 am: Session 1 - Reports and Actions from Officers</b>		
8:15 am	<b>Technical Operations</b> <i>Strategic Plan/Status/Metrics</i> <i>Technical Panels status</i>	<b>Downing</b>
9:00 am	<b>Member Services</b> <i>Strategic Plan/Status/Metrics</i> <i>Chapters (Blasch)</i>	<b>Schmidt</b>
9:30 am	<b>Student Activities</b> <i>Undergraduate Student (Sprindis)</i> <i>Graduate Student (Paterson)</i>	<b>Rassa</b>
10:00 am	<i>Break and photo</i>	
10:30 am	<b>Industry Relations</b> <i>Strategic Plan/Status/Metrics</i>	<b>Farina</b>
11:00 am	<b>Publications</b> <i>Strategic Plan/Status/Metrics</i> <i>Transactions (Kaplan)</i> <i>Systems Magazine (Greco)</i> <i>Tutorials (Blair)</i> <i>QEB (Walsh/Scharmann)</i> <i>Website status update (Blair)</i>	<b>Blair</b>
12:00 pm	<i>Lunch in the Restaurant Brasserie</i>	
1:30 pm	<b>Conferences</b> <i>Strategic Plan/Status/Metrics</i>	<b>Davis</b>
2:30 pm	<b>Education</b> <i>Strategic Plan/Status/Metrics</i> <i>Distinguished Lecturer Program</i> <i>Online Tutorials</i> <i>Mentoring Scheme, New Dissertation Award</i> <i>Funding request from Bob O'Donnell</i>	<b>Fabrizio</b>
3:00 pm	<i>Break</i>	
3:30 pm	<b>Education (con't)</b>	<b>Fabrizio</b>

*Strategic Plan/Status/Metrics  
Distinguished Lecturer Program  
Online Tutorials  
Mentoring Scheme, New Dissertation Award*

4:00 pm      **Finance**      **Ogan/Rassa**  
*Strategic Plan/Status/Metrics  
Budget Status - 2015 and 2016  
Request from Argentina*

5:00 pm      Recess until Saturday

*Dinner on your own.*

*(Note: The Publications Proposal Committee - Dale Blair, Bill Walsh, Teresa Pace, Peter Willett, Maria Sabrina Greco, Judy Scharmman will meet directly after the meeting at 5:00 pm)*

### **Saturday, September 26, 2015**

*7:15 am      Breakfast is included in our room rate and will be served in the Brasserie restaurant. Fellows Meeting will be held in a private portion of the restaurant.*

8:00 am      Call to Order      **Lyons**

#### **8:00 am: Session 2 – Key Committee Chairs & Activity Reports**

8:00 am      **Nominations & Appointments**      **Griffiths**  
*Officer elections*

8:45 am      **Awards**      **Gangl/Lyons**  
*Fellows update - Rassa*

9:00 am      International Directors      **Greco & Directors**

9:30 am      Liaisons to IEEE and Non-IEEE Technical Societies      **Lyons/Pace**

10:00 am      Report of Special Projects      **Rassa**

10:15 am      Metrology for Aerospace Conference Report      **Daponte**

10:15 am      Report from Division IX      **Ruggieri**  
*Interaction regarding Division IX initiative (Greco)*

10:45 am      Next BoG Meeting      **Lyons**

11:00 am      Old Business, New Business      **Lyons**

11:30 am      Action Item Review and Wrap-Up      **Scharmman/Lyons**

12:00 pm      Adjourn

*No lunch scheduled.*