Meeting Ground Rules
Mark Davis, AESS President-Elect
May 5, 2021
AESS Board of Governors Meeting
Meeting Ground Rules
Everyone’s participation is important

Please:
• Be involved in the discussion.
• Wait to be recognized before speaking.
• Share time and avoid interrupting others.
• Treat each other with mutual respect.
• Stay mentally present.
• Try to avoid tending to non-meeting business.
• Do your best to show up on time and come prepared.
• Leave cell phones & other electronic devices in “silent” mode.
REMOTE Meeting Ground Rules

Please:

• **Try to use your video feed where possible** - Having the video feed helps the flow of the discussion by providing some non-verbal cues.

• **Don’t be late to the call/Video** – Also, keep the meeting timing in mind. Be aware of the time you take to introduce or discuss a topic and its relevance to the call.

• **Consider how you present yourself on video** – To include attire, background, etc. If possible, seek a place with lower distractions for the duration of the call.

• **Use the mute button** – Use the mute button when you’re not talking to help keep distracting sounds to a minimum. Don’t forget to unmute the phone when it’s your turn to talk. When using computer audio, keyboard clicking is audible on the line.
REMOTE Meeting Ground Rules

• **Introduce yourself before speaking** – There are a lot of people on the call, so this helps.
• **Be prepared** – Prepare for a conference call like you would any other meeting.
• **Try to keep a good signal** – Try to stay in a place where you have a good phone signal, a bad connection could cause static or make your voice break up when you speak or may even drop the line. Try to find a quiet place to be prepared to discuss points without background noise.
• **Voting protocol** – When asked for a voice vote, we will ask in reverse order: Abstentions, No votes, then everyone left will be a “yes” vote.
• **Secret ballot election voting** – We will use the polling feature on the Zoom platform.
Growth Through Engagement and Teamwork

Francesca Filippini
Secretary
May 6-7, 2021
Virtual Board of Governors Meeting
Motions

- It is moved to approve the minutes of the Fall 2020 Board of Governors Meeting, as written.

- It is moved to approve the meeting agenda.
Growth Through Engagement and Teamwork

President’s Remarks
Walt Downing
May 5, 2021
AESS Board of Governors Meeting
2021 AESS Officers

- Walt Downing, President
- Joe Fabrizio, Past President
- Mark Davis, President-Elect
- Lance Kaplan, VP Publications
- Bob Rassa, Treasurer
- Francesca Filippini, Secretary
- Lorenzo LoMonte, VP Education
- Michael Cardinale, VP Finance
- Michael Noble, VP Industry Relations
- Michael Braasch, VP Conferences
- Marina Ruggieri, VP Technical Operations
- Fabiola Cologne, VP Member Services
Other Positions

Judy Scharmann, Executive Assistant

Sarana Tse, Undergraduate Student Representative

Laila Fabi Moreira, Graduate Student Representative

Philipp Wojaczek, Young Professional Representative

Judy Scharmann, Executive Assistant
## Committees

### AdHoc Awards Committee
- **Chair:** Fulvio Gini
- **Lance Kaplan**
- **Bob Rassa**
- **Roy Streit**
- **Yonina Eldar**
- **Braham Himed**

### Conference Committee
- **Chair:** Michael Braasch
- **Mark Davis**
- **Fulvio Gini**
- **Bob Rassa**
- **George Schmidt**
- **Lorenzo Lo Monte**
- **Laura Anitori**

### Education Committee
- **Chair:** Lorenzo Lo Monte
- **Yonina Eldar**
- **Braham Himed**
- **Wolfgang Koch**
- **Philipp Wojaczek**
- **Alexander Charlish**

### Finance Committee
- **Chair:** Mike Cardinale, Chair
- **Bob Rassa, Co-Chair**
- **Mark Davis**
- **Michael Braasch**

### Industry Relations Committee
- **Chair:** Michael Noble
- **Alfonso Farina**
- **Steve Butler**
- **Stefano Coraluppi**
- **Lorenzo Lo Monte**

### Member Services Committee
- **Chair:** Fabiola Colone
- **Kathleen Kramer**
- **Francesca Filippini**
- **Sarana Tse**
- **Sabrina Greco**

### Professional Networking & Mentoring Committee
- **Chair:** Francesca Filippini, Co-Chair
- **Philipp Wojaczek**
- **Alexander Charlish**
- **Sarana Tse**
- **Laila Moreira**
- **Wolfgang Koch**
- **Laura Anitori**

### Publications Committee
- **Chair:** Lance Kaplan
- **Dale Blair**
- **Mike Cardinale**
- **Fabiola Colone**
- **Peter Willett**
- **Stefano Coraluppi**
- **Sabrina Greco**

### Short Course Committee
- **Chair:** Joe Fabrizio
- **Lorenzo Lo Monte**
- **Laila Moreira**
- **Alexander Charlish**
- **Michael Braasch**
- **Wolfgang Koch**

### Technical Operations Committee
- **Chair:** Marina Ruggieri
- **George Schmidt**
- **Steve Butler**
BoG Diversity
33 total = 24 members + 6 officers + 3 reps

- Geographical
  - 19 Region 1-6 (58%)
  - 0 Region 7 (0%)
  - 11 Region 8 (33%)
  - 1 Region 9 (3%)
  - 2 Region 10 (6%)

- Gender
  - 10 Female (30%)
  - 23 Male (70%)
## Term Lengths and Limits

<table>
<thead>
<tr>
<th>Role</th>
<th>Term Length</th>
<th>Max. # Terms</th>
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<tbody>
<tr>
<td><strong>Board Members</strong></td>
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<tr>
<td>24 Members (8 elected/yr.)</td>
<td>3 years</td>
<td>2</td>
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<tr>
<td><strong>Elected Officers</strong></td>
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<tr>
<td>President</td>
<td>2 years</td>
<td>1</td>
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<tr>
<td>President Elect</td>
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<td>1</td>
</tr>
<tr>
<td>VP, Conferences</td>
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<td>VP, Finances</td>
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<td>VP, Industry Relations</td>
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<td>3</td>
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<td>VP, Member Services</td>
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<td>VP, Publications</td>
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<td>VP, Technical Operations</td>
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<td>3</td>
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<tr>
<td><strong>Appointed Officers</strong></td>
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<tr>
<td>Secretary</td>
<td>1 year</td>
<td>3</td>
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<td>Treasurer</td>
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<td><strong>Other Appointed Members</strong></td>
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<tr>
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<tr>
<td>Past President</td>
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### Notes
- **Past President**: NA (Not Applicable)
# AESS BoG Roster & Term Status

<table>
<thead>
<tr>
<th>Position</th>
<th>2021</th>
<th>2022</th>
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<td>Yonina Eldar (1st)</td>
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<td>Alfonso Farina (1st)</td>
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<td>Xiaopeng Yang (1st)</td>
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<td>Steve Butler (1st)</td>
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<td>Alexander Charlish (1st)</td>
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<table>
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<tr>
<th>Position</th>
<th>2021</th>
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<th>2023</th>
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<tr>
<td>Mark Davis President-Elect</td>
<td>PE</td>
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<td>PP</td>
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<tr>
<td>Walt Downing (P) President</td>
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<td>PP</td>
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<tr>
<td>Joe Fabrizio (P) Past President</td>
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<tr>
<td>Francesca Fillipini Secretary (1st)</td>
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<tr>
<td>Robert Rassa (P) Treasurer (unlimited)</td>
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<td>Michael Braasch (2nd) VP Conferences (3rd)</td>
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<tr>
<td>Michael Cardinale (2nd) VP Finance (2nd)</td>
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<tr>
<td>Fabiola Colone (2nd) VP Member Services (3rd)</td>
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<tr>
<td>Lance Kaplan (1st) VP Publications (1st)</td>
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<tr>
<td>Lorenzo Lo Monte (2nd) VP Education (3rd)</td>
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<tr>
<td>Michael Noble (1st) VP Industry Relations (2nd)</td>
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<tr>
<td>Marina Ruggieri (P) (2nd) VP Technical Operations</td>
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<td>Laila Fabi Moreira Graduate Student Rep.</td>
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<td>Sarana Tse Undergraduate Student Rep.</td>
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<tr>
<td>Philipp Wojaczek YP Rep.</td>
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</tbody>
</table>

**Legend:**

- X - Elected BoG member terms
- O - Other BoG positions (i.e. officers)
- P - Served or is serving as AESS President
- PE - Serving as President-Elect
- PP - Serving as Past President

**President election year**
Strategic Theme
“Growth Through Engagement and Teamwork”

- Growth is necessary for a healthy organization and its members.
- Engagement is a sign of a healthy organization and membership.
- There is strength in numbers. We can accomplish more together as a team.
- As we grow we are likely to diversify, strengthen, and achieve better results.
Strategic Planning Hierarchy

1. Why we exist/What we do
2. What we want to be
3. What we must achieve to get there
4. Intended results produced by implementing strategies
5. Collection of objectives needed to meet the goals
6. Indicators of success

Mission
Vision
Goals
Objectives
Action Plans
Performance Metrics

Review and refine
Articulate and execute
The mission of the AESS is to provide a responsive and relevant professional society that attracts, engages, aids, and retains a diverse set of members (age, culture, community – theoretical, managerial and applications) worldwide in the areas of our fields of interest as defined in our constitution. AESS will accomplish this through technical, chapter and society activities in the areas of conferences, publications, education, technical operations, industry relations, and member services.
AESS Vision
(What we want to be.)

The vision of the AESS is to be essential to the worldwide technical community and be recognized for outstanding contributions in the fields of aerospace and electronic systems.
Strategic Goals

- **Grow**
  - Continually expand technically; add activities, programs, and initiatives; and enhance products and services.

- **Invest**
  - Expend time and money to provide value to our members and stimulate growth.

- **Value**
  - Ensure that the return on investments are worth the expenditures.

- **Engage**
  - Develop commitment to goals through engagement and building strong-diverse teams.
Goals = “GIVE”
Results = “GET”

Through Engagement and Teamwork
Value Proposition
The more you GIVE, the more you GET.

The Stairway to Success