AESS Fall 2013 Board of Governors Meeting Minutes
October 4-5, 2013
Hyatt Regency Grand Cypress, Orlando, FL

Attendees: Hugh Griffiths, Rob Ewing, Marina Ruggieri, Bob Rassa, Ron Ogan, Iram Weinstein, Larry Chasteen, Peter Willett, Erik Blasch, Joe Guerci, Dale Blair, Maria Sabrina Greco, Bob Lyons, Teresa Pace, Wolfgang Koch, Jim Leonard, Leo Ligthart, George Schmidt

Phone: Joe Fabrizio, Roger Oliva, Mark Davis

Absent: Frank Reyes, Alfonso Farina, George Dean, Yuri Abramovich, Walt Downing, Lance Kaplan, Kathleen Kramer,

Guest: Zafar Taqvi

Call to Order, Introductions, and Adoption of Agenda
President Hugh Griffiths called the meeting to order at 8:37 am. Hugh introduced a guest, Zafar Taqvi. He spoke briefly about his involvement in AESS.

MOTION: Ron Ogan moved to adopt the agenda. Larry Chasteen 2nd. Motion passed. MO-0147

We have 18 voting members in attendance.

President's and Executive Vice President's Message to BoG

Hugh spoke about the difficult financial times, due to lower Conference and Publications revenue, emphasizing that although the temptation might be to cut back on our activities, that would be the wrong thing to do, and we should continue to find ways to support our members.

Rob Ewing thanked Hugh for his service and spoke briefly about increasing revenue at conferences through exhibitors.

Secretary Report, approval of the minutes - Scharmann

MOTION: Leo Ligthart moved to accept the minutes of the Spring 2013 meeting as written. Marina Ruggieri 2nd. Motion passed. MO-0148

Discussion: Leo commented that many of our Action Items are old and need to be cleared out. He suggests that the Board of Governors be a "think tank" and should consider adding a brainstorming session to the agenda.

IEEE TAB meeting highlights

Hugh commented on the issue being raised by IEEE to charge a fee for technically co-sponsored conferences. There is an on-going discussion on this topic via email and will come up again at the November TAB meeting. Many of the societies are taking a dim view on this. The proposed fee is $1,000 per conference and $15 per paper. Hugh will take our "no" vote to TAB.
There was discussion on Open Access. It now exists and whether we agree or not, we have to now make the best of it.

Education - Joe Fabrizio

Joe Fabrizio reported on the activities of the Education Committee.

Distinguished Lecturers
Joe reviewed the three-year goals set out at the start of 2013. He reviewed all the 2013 DL events held. To date, 27 lectures have been presented at a cost to AESS of $8,268.

Joe reviewed drafts of the new DL Request Form and Registration & Evaluation Forms. We have also revised and updated the AESS DL list for the magazine.

Online Tutorials
Not much has changed. Joe reviewed planned changes:

1. Open Access for portions of a lecture to be available to non-members.
2. Broaden the topics
3. Develop an indexed compendium of useful links to existing open source education information.
4. Implement a feedback page.

New Initiatives
Strategically, Joe sees concern about the Society's lack of growth and offered some new ideas to attract and retain younger members.
   1. AESS Best Ph.D. Dissertation Award
   2. Mentorship Scheme

AESS Best Ph.D. Dissertation Award
Joe presented a draft of the award description and opened discussion. Discussion points:

- It would be hard to judge the impact of a dissertation that was written just 12 months ago.
- This would need to go through the IEEE Awards Committee.
- Possibly would want the recipient to be a member of AESS for 2-3 years, not just one year. Although, it was pointed out that in Germany, students are not members of professional societies. So an AESS membership prerequisite would eliminate German applicants. Perhaps as part of the award package, we could give an AESS membership, instead of require one.
- We could run this Best Ph.D. award through the Technical Panels. Also give a Technical Panel award. Maybe 4 at $250 per area. This would engage TPs.
- Reviewing dissertations is time consuming.
- If this dissertation is good, it will be publishable. Maybe couple this with getting a paper published.
- Make sure and advertise this in the magazine.

ACTION ITEM: Joe Fabrizio - Write a summary of the DLs given in 2013 for the magazine. Also send to all Chapter Chairs. AI-0471

Joe will continue to work on this Best Ph.D. Dissertation Award.

Mentorship Scheme
Joe put forth his definition of mentoring and reviewed the idea of a mentorship program for AESS and opened discussion. Discussion points:

- This would promote AESS "image." Our image would be one of an organization that cares about its members.
- The Mentee needs to show some initiative to be worthy of a mentor.
- The self-matching might need to be done at the local level; at a chapter or conference.
- We must be able to evaluate this program.
- Is 20 mentors/20 mentees a good number to start?
- There are a lot of active chapters around the world, (Asia and Africa) so we shouldn't stick with the US to start.
- There is an IEEE Mentoring scheme.
- We will need some investment of money, and there will be ongoing costs. Joe needs to quantify this.

MOTION: Marina Ruggieri moved that we approve the AESS Ph.D. Award and the Mentoring Scheme to be part of the package that we offer to our members, taking into account comments from the meeting and subject to IEEE financial approval. 2nd Bob Lyons Motion passed. MO-0149

Discussion: Jim Leonard would like to see a cap on the amount of money to be spent. We can execute an email vote regarding the details.

Joe brought up an issue that has occurred with DL Paul Gartz. Procedures that have been well thought out and developed have been systematically ignored by Paul, creating a burden and damages to AESS. Poor conduct and animosity toward AESS have been demonstrated by Paul.

MOTION: Joe Fabrizio moved to remove Paul Gartz from the AESS DL Program. Larry Chasteen 2nd.

Discussion:

- There is a cultural issue here. A DL needs to be an ambassador. Paul told the host to ignore rules.
- Some did not support the removal of a DL unless he has first been formally notified that he is on probation.
- There was a lot of discussion on this motion. We must vote on this issue, and then keep invoking the policy in the future.

MOTION: Larry Chasteen moved to call the question. Joe Guerci 2nd. Motion passed.

The vote was then taken on the motion.

12 yes, 4 no, 1 abstention. Motion passed. MO-0150

Finance - Mark Davis

Mark reported that the AESS financial picture does not look good. Our 2014 budget shows reductions in income for the following:
Transactions: a reduction in income of $154K
Magazine: a reduction in income of $21K
Conferences: a reduction in income of $133K

It also shows an increase in expenses for the following:
Publications: an increase in expenses of $154K
Conferences: an increase in expenses of $22K

There are several factors affecting our 2014 budget:
1. Global economics impacting conference attendance
2. Rising costs for Publications while reduced revenue
3. Desire for 2014 Chapter Summit in Netherlands

There was discussing regarding the Chapter Summit planning. Right now we only have money in the budget to pay chapter rebates. If we don't have a surplus, we need to take money from reserves. We need to save only $20K each year to fund the Chapter Summit. Ron and Erik have been looking at venues globally. The center is indeed in Europe. We need a plan for managing the attendance. Everyone needs pre-approval for attending.

ACTION ITEM: Iram Weinstein - Engage with conference organizers to help them manage their conferences. Help them manage this economic change. Get together with general chairs and finance chairs to help them manage this change. AUTOTESTCON has done this, Radar Conference has done this and have been able to manage the changes. We need to help all financially sponsored conferences in 2014. Every BoG member needs to participate in these conferences to work with conference organizers. AI-0472

ACTION ITEM: Peter Willett - Understand the transition business model of publishing. Are there alternate ways to deliver transactions and magazine more economically? Understanding the pubs model might mean adding something to our Pubs Package. AI-0473

ACTION ITEM: Erik Blasch/Ron Ogan - Decide how we can afford the Chapter Summit. Control costs and determine attendance. AI-0474

Mark has volunteered to be Finance Chair for Radar Conference.

Marina Ruggieri thanked Mark for his service to AESS. All agreed that bad news gives us opportunity.
Marina suggested that Leo Ligthart work to capture some sponsorship for the Chapter Summit from companies in the Netherlands.

ACTION ITEM: Leo Ligthart - Work to gain some sponsorship for the AESS Chapter Summit from companies inside the Netherlands. AI-0475

Finance - Ogan

Ron reviewed the Committee Account and also reviewed Expense Reporting guidelines.

Nominations & Appointments - Marina Ruggieri
Officer Elections - President and Executive Vice President

Hugh Griffiths appointed Mara Sabrina Greco as acting Secretary for the meeting.

Marina reviewed the election process. We will only allow in-presence voting. The majority of people in this room: 17 plus Hugh.

We will first elect the President and the Executive Vice President. Then we will elect all VPs in one ballot. This must occur after the President and Executive Vice President, since they may like to candidate for a VP position. So we split voting in two sections.

Marina reminded what the bylaws say. IEEE Best Practice says the President and Executive Vice President should serve only once, even though it is not specific in our bylaws.

VPs can serve up to three terms (1 year each)

Election for President and Exec. VP -
Procedure: We must approve the slate, coming from N&A, plus nominations from the floor. Please take into account our bylaws and IEEE best practices. We will then hear candidate statements. Then they will take their ballot and leave the room. We will have discussion and then vote by secret ballot. The winner will be announced, not number of votes.

President: 2 candidates
Robert Ewing
Robert Lyons

Nominations from the floor? None

MOTION: It was moved to accept the following slate for President:
Robert Ewing
Robert Lyons
Motion passed unanimously. MO-0151

Each candidate spoke and received questions from the BoG.

Executive VP Ballot: 2 candidates
Erik Blasch
Teresa Pace

Nominations from the floor?

Larry nominated Bob Rassa for Executive Vice President.
Marina said it is prevented by our Bylaws. As an N&A Chair, Marina would not advise this. The bylaws say:

Not eligible for re-appointment. Hugh interprets this as not ever. We need to listen to the N&A Committee. Larry withdraws the nomination. Marina would not like to expose the AESS to problems.

No nominations from the floor.

MOTION: It was moved to accept the following slate for Executive Vice President:
Erik Blasch
Teresa Pace
16 yes, 1 no. Motion passed. MO-0152

Each candidate spoke and received questions from the BoG.

The 4 candidates left the room.

Discussion of candidates ensued. Vote was taken by secret ballot.

Results of vote:

President: Bob Lyons
Executive Vice President: Teresa Pace

Membership - Larry Chasteen

Larry reviewed key membership data.

ACTION ITEM: Judy Scharmann - Update membership brochure for 2014. AI-0476

Larry reviewed GOLD report and Student report.   All reports will be posted in Document section of website.

Erik presented the report on Chapters. The Chapter Summit was primary discussion. Erik outlined the benefits of the summit. If the board wants to provide the summit, Erik is willing to work within the budget that is approved.

We gained 2 student chapters:

1. Brazil Student Chapter
2. Colombia Student Chapter

New Chapters:
1. Guadalajara Section
2. India Council Chapter Split

New German Chapter is in the process of being formed by Wolfgang Koch. Joe Fabrizio is helping with New Zealand and Australia.

Poland sends a lot of reports that can be used as model of activities.

Hugh proposed merging the UKRI AES chapter with those of OE (Oceanic Engineering) and GRS (Geoscience and Remote Sensing). This was agreed.

Zafar is going to India and will be speaking to the India Council Joint Chapter. Erik will give Zafar other contacts to visit.

ACTION ITEM: Erik Blasch - Send Zafar Taqvi other contacts from India to visit during his upcoming trip. AI-0477

There were 7 chapters identified as inactive. Hugh has submitted 2 L-31s for UKRI.

Chapter Summit discussion:

Leo Ligthart might be able to get some company sponsorship to help with the $60,000 budget. Companies are making decisions this year on what to spend money on next year. This needs to be addressed before the end of the year. What could we provide to the companies?

It was suggested that we approve to hold the summit, and then provide financial assistance to those that can come. Attendees can also get money from sections. Some people will be paid by Region Funds. We could offer them a hotel night for the Chapter Summit.

MOTION: Bob Rassa moved that we authorize up to $30,000 for our chapter summit, to be administered by an AdHoc committee. Larry Chasteen 2nd.   Motion passed. MO-0153

AdHoc Committee: Erik Blasch, Ron Ogan, Leo Ligthart, Roger Oliva, Judy Scharmann

Publications - Peter Willett

Transactions:
Peter reported on the Transactions. Generally, things are running smoothly.
Letters are supposed to be quick, we need to watch that. They are not as quick as we would like.
Peter reviewed submissions by technical area.

IEEE Policy News: For IEEE Xplore, there is new metadata requirements for preprints and articles.

Peter introduced a new idea: IEEE T-AES Blog
Only AESS members can comment about papers, but everyone can view the comments. Do we need it to be for only AESS members? Some authors are not members. This is just an idea. You have to have a monitor to weed out comments. This MUST be monitored. Everyone thought it was an idea worth pursuing.
If we start with the Transactions, we can implement for Magazine.

ACTION ITEM: Lance Kaplan - Look into the details of setting up an IEEE T-AES Blog. AI-0478

Peter reported that the Special Section for CS Applied to Radar has been really popular.
Peter reported changes in the AEs for the Transactions.

It was suggested that we charge $25 to submit an article to the Transactions. It costs us per paper to EJPress. Peter is going to consider this idea.

There was a lot of discussion about demographics of authors.

Magazine:
Peter reviewed the magazine leadership, highlights, Harry Mimno Award. He pointed out that all of our papers are now submissions through EJournal. There are no more re-cycled conference papers.

QEB
Marina indicated she would like to see a Division 9 Director report in the QEB in the 2014 issues.
Judy will be more proactive in chasing content.

Tutorials
Dale has volunteered as Jr. Editor to help Braham Himed. Tutorials take a lot of effort. We are filling a need in industry with these tutorials.

Peter addressed some of the issues facing publications:
- We are working to improve our sub to pub time for Transactions.
- Open Access: Transactions is a hybrid model. There is now talk of "Delayed Open Access" - Traditional at first, then after a specified amount of time, the articles become open access forever.
- Format of the magazine. We changed one year ago. Electronic or paper? Monthly or bi-monthly? This is for the BoG to decide, but remember this is the only thing we give.
- Advertising in the magazine was again discussed.

ACTION ITEM: Judy Scharmann - Keep after Peter Willett to investigate advertising in Magazine. AI-0479

It was suggested for QEB to have a picture and abstract for upcoming magazine articles.

ACTION ITEM: Judy Scharmann - Add upcoming magazine articles, with picture and abstract to the QEB. AI-0480

Dave would like to send an AESS Magazine to all student branches around the world. It would be expensive. Could we get some support from MGA???

ACTION ITEM: Peter Willett - Contact g.zobrist@ieee.org about shipping to student branches and get some MGA support for possibly packaging our Systems Magazine with Potentials distribution. AI-0481

Full XML tagging to begin January 2014.

Page Charges for Transactions was discussed. There is an issue of dilation of articles. Some 12 page papers were turned into 19, due mostly by gross enlargement of figures.

Collection of mandatory page charges:
Peter is in communication with IEEE, but Peter is not getting any answers.
There reason it is hard is because we are an out of house publication.

ACTION ITEM: Peter Willett/Treasurer - Contact Jose Bolanos and find out how he knew who had not paid mandatory page charges. AI-0482

Peter reviewed the current vendors for Transactions. We re-vendored the magazine and absolutely saved more than $60K. We now want to re-vendor the Transactions. We will save significant money by going with Allen Press.

This does not add up with what Mark presented this morning.

ACTION ITEM: Peter Willett - Give spreadsheets to Mark/Ron for all publications expenses. AI-0483

ACTION ITEM: Peter Willett - Work with Mark Davis to reconcile the numbers for Publications. AI-0484

ACTION ITEM: Peter Willett - Investigate the reduction in Publications revenue over the last 3 years. AI-0485

Something is going on at IEEE. We need to understand fully what is going on. It is important for the new president.

ACTION ITEM: Ron Ogan, Mark Davis, Dale Blair, Peter Willett, Maria Greco, Teresa Pace - Work on understanding what is going on at IEEE with the Publications revenue and solve before the end of the November, in order to be ready for the next administration. AI-0486

Nominations & Appointments - Marina Ruggieri
Officer Elections - Vice Presidents

VP Finance - Ron Ogan (Mark Davis cannot run)
VP Industry - Alfonso Farina (renew)
VP Technical Operations - Roger Oliva (renew)
VP Education - Joe Fabrizio (renew)
VP Publications - Peter Willett (renew)
VP Conferences - Iram Weinstein (renew)
VP Member Services - George Schmidt (Larry Chasteen cannot run)

All have been asked and they are willing and they have time to run.

MOTION: Bob Rassa moved that nominations be closed and the following ballot be accepted by acclamation:
VP Finance - Ron Ogan
VP Industry - Alfonso Farina
VP Technical Operations - Roger Oliva
VP Education - Joe Fabrizio
VP Publications - Peter Willett
VP Conferences - Iram Weinstein
VP Member Services - George Schmidt
Jim Leonard 2nd. Motion passed. MO-0154

Tomorrow Marina will give lessons learned from N&A.

Conferences - Iram Weinstein

Iram spoke of effects of sequestration. He gave kudos to Bob Rassa and Ellis Hitt for responding quickly to the problems presented.

Recommended Conference Actions:
1. Expand exhibits
2. BoG must take a strong role in hotel negotiations.

MOTION: Iram Weinstein moved that we require the VP Conferences to review the contracts with the hotels with regards to Food & Beverage, Audio Visual, and concessions. 2nd Bob Lyons Motion passed. MO-0155

Issues with DASC
We are co-financial sponsors with AIAA. The DATC is concerned and angry that we have not been providing our 50% share of the volunteer work. The issue is, they are not happy with our level of participation and we get more money from publications. We split the surplus 50/50. They are upset that IEEE is sole owner of the IP. We get money from this. We get "Package Net." DASC generates $35,532 and ICNS generates $5,971.

If we lost these conferences, we would lose a lot of money.

Options:

1. Grant mutual rights
2. Agree to an arrangement with the DATC to pay a portion of our download revenue.
3. Negotiate a different split of conference surplus
4 Become a technical co-sponsor

DASC asked that we find someone to take over as Treasurer for Ellis. Also looking for a Registration Chair.
Bob Lyons pointed to some other reasons why DASC is upset. Bob Lyons had to step down as General Chair at the last minute due to work. Also Theo Saunders had to step down as TPC. We now have a very weak position with them.

There was a lot of discussion on the best way to handle this.
Erik is willing to take responsibility for this. If we believe this, we negotiate a fair share with AIAA.
If we are going to pay part of our Xplore revenue, we have to do it, IEEE will not. We would rather give a different split on the surplus.

ACTION ITEM: Bob Lyons and Erik Blasch - Work together to pull AESS people into the DASC working fold. AI-0487

We should recruit more people to the AESS BoG who have interest in this conference.

MOTION: Bob Rassa moved that a representative of IEEE initiate re-negotiation of DASC MOU to include the following: revised surplus split and/or other revenue sharing, participation in committee, other as necessary. Jim Leonard 2nd. Motion passed. MO-0156

There was discussion regarding IEEE charging for Technically Co-Sponsored conferences. It is recommended that AESS oppose this. The revenue stream from Xplore seems like it is going to be in flux due to Open Access, so why do this now?

There was discussion on AUTOTEST to allow a local section to share 20% maximum of the surplus if they provide work. AUTOTEST 2015 is planned for Orlando. The local section would like to contribute. It was decided that since the AUTOTEST committee comes from all over the country, there is less need for the local section to provide support.

The AUTOTEST Board supports a move from Orlando to Washington, DC metro area for 2015. If in Orlando, Jim Leonard recommended we cut down the percentage to local section to 5-10%.

MOTION: Jim Leonard moves that we look at changing venue from Orlando for 2015, and limiting the share of surplus to local organization to 5%. Motion passed. 15 yes, 1 no, 0 abstentions. MO-0157

Hugh introduced Michael Orlovsky, the Orlando Section chair to the BoG.

MOTION: Jim Leonard moved to recess the meeting until tomorrow. Marina Ruggieri 2nd. Motion passed. MO-0158

October 5, 2013

Call to order

Industry Relations - Hugh Griffiths for Alfonso Farina

The new Industry Relations website was previewed. Are there any costs for the hosting? Alfonso has designed the structure, now he needs content. This can be a tool for people that do not know AESS. Feedback form. Link the interested industry to AESS. "If you like what you see, this is how you join AESS." George Schmidt will work on this Industry Website.

Areas of Interest for Board members:

ACTION ITEM: Bob Lyons - Email new board members and get areas of interest. AI-0488

What about Academia Relations? Government Relations?   Should we add these as officers?

German Chapter - Wolfgang Koch

Wolfgang went over some proposals for the formation of a new German Chapter.

The conference market is strong is Germany, and they are reluctant to have a competitor with IEEE. Wolfgang reviewed the scope of the possible German chapter. The Workshop is a catalysts to a chapter. Could we foresee reaching out to other countries? Many people from other countries are involved in the workshop, especially in the TPC. This could get France and the Czech Republic to start chapters. Wolfgang will send them invitations.

ACTION ITEM: Judy Scharmann - Send AESS members from France and Czech Republic to Wolfgang so he can send invitation to workshop. AI-0489

ACTION ITEM: Joe Fabrizio - Contact Roy Streit and Wolfgang Koch. They both have lectures ready to go and could be added to the Distinguished Lecturers. AI-0490

Leo Ligthart reported on Conasense (www.conasense.org) This is a "Quality of Life" world-wide foundation. Leo is Chairman. Initiators: Leo Ligthart, Ramjee Prasad, Marina Ruggieri, Homayoun Nikookar We need systems that will support your wellness. Big companies are searching for new mobile devices with services. AESS needs to be one of the societies helping provide this quality of life.

Leo would like to see the AESS integrated into the program of Conasense. Perhaps have a Think Tank within the Board of Governors. We could have a specific session in AESS workshops or conferences on this topic. We have a chance to play a key role on a global level.

Leo wants to organize a "think tank" at the next Board of Governors meeting, directly after the meeting. Rob Ewing would like to do something like this at NAECON.

Technical Operations - Roger Oliva

Roger reviewed the status of all AESS Panels. Roger requested Board of Governors support on how to improve the Technical Panels. The Standards Panel is currently un-manned. We have a lot of panels without chairs. Roger would like Dale and Erik to help out with Target Tracking Systems. There are a number of things that they want to do, they just need to get the core team involved. They are pursuing some standards, and other activities. They need a new chair.

ACTION ITEM: Dale Blair and Erik Blasch - Help revitalize the Target Tracking Systems Panel. AI-0491

Systems Integration - Walt Downing might get involved, but most likely he will get involved in the Workforce Panel.

Cyber Security is exploding and needs members from AESS. Over 1/2 of Erik's building is involved in this, so he volunteered to get a set of people involved.

ACTION ITEM: Erik Blasch - Solicit people in your work environment and put them in touch with Fred Wright and the Cyber Security Panel. AI-0492

We want all panels to pursue a conference.

Guidance panel is active.

Workforce has been around and floundering for a while. Ron Ogan is involved with Civil Air Patrol. Can we add a Civil Air Patrol liaison position? We could have a bi-directional flow of information for starters.

ACTION ITEM: Ron Ogan - Set up liaison with Civil Air Patrol and also with AUPSI. AI-0493

In next 3-6 weeks, Walt Downing will have a strategy on Workforce. He may chair this panel.

Jim Leonard reported that he has a list of 6 universities for starters in UAV. This will help re-vitalize that panel.

Avionics is active but small. They have not established goals and plans yet.

We need a Standards chair. We need to talk to each panel chair about standards that need to be revisited.

Summary: How do we get collaboration?

Strategy:
We need all Board of Governors to engage in panel activity. The panels need to know what is happening in all Board of Governors areas.

more strategy....

need something (one page) with all chapter listing with links to their webpage. Can we help the chapters gain visibility?

ACTION ITEM: BoG - Each AESS Board Member identify areas for collaboration, and identify areas that are absent that we would like to engage on (Recommended suspense, 11/1/13). AI-0494

ACTION ITEM: Roger Oliva - Send amended list of Systems Engineering interest items to include some of those listed above to Chapter Chairs for Chapter distribution and insight (Recommended suspense, 11/1/13). AI-0495

ACTION ITEM: Roger Oliva - Engage CTAP with Implementation Strategy to impact change (Recommended suspense, 11/4/13). AI-0496

ACTION ITEM: Roger Oliva, Erik Blasch, Joe Fabrizio - Mentoring: Provide POC from each Panel and Chapter and set a recruitment goal for each - geographically dispersed. AI-0497

ACTION ITEM: Roger Oliva - Create a banner for each Technical Panel to attract attention to AESS function at particular conference (~$400 ea). AI-0498

ACTION ITEM: Erik Blasch, Judy Scharmann - Incorporate Chapter Activities on AESS Front I-Site. AI-0499

ACTION ITEM: Roger Oliva - Leverage Systems Council and IEEE/USA Activities by engaging in as many of these as the AESS Panel Structure can support (inputs by 11/1/13). AI-0500

International Directors - Marina Ruggieri

We have the Region 9 Director from AESS. We need to have strategy for this. Marina said there will be no money given to any International Directors.

As part of our strategy, AESS will be the GOLD "center" for Region 9. We have an opportunity to be a core for systems engineering. Marina will work toward these strategies.

Awards Report - Hugh Griffiths for Erv Gangl

General point: we are not getting a good number of nominations for our awards. We all need to identify candidates and get nominations prepared.

There was discussion about how the publications awards are given. For Carlton Award, we accept outside nominations, and they are solicited. The EIC can identify candidates to the editorial board and then nominations are solicited. A lot is based on citations. For the Mimno Award, requests are solicited, but not many. EIC ends up choosing. We need more nominations. Editorial board is included in soliciting nominations.

ACTION ITEM: all BoG - Foster or champion one nomination for one of our awards. Either nominate someone yourself, or find a person to nominate someone. AI-0501

Most of you have bosses that you can talk to and suggest nominations to them and have them follow through. Every bog member should sign up for an award and go get nominations.

Student Projects - Bob Rassa
We have 5 requests totaling $14,800.

MOTION: Bob Rassa moved that we fund the following projects:
- 2 Fellowships for Radar and telecommunications, University of Pisa, Dept of Information Engineering, Italy Requested funding: $2,800
- Support for Introduction to Engineering Program – HS Level, Loyola Blakefield, Maryland Requested funding: $5,000
- Database of UAV Images for search-and-rescue mission, Missouri University of Science & Technology, MO

Requested funding: $2,000
- Expand Systems Engineering Curricula, Rowan University, Dept of Electrical & Computer Engineering, NJ
Requested funding: $5,000
- Support IEEE Region 2 Student Activities Conference
Requested funding: $2,500 (already funded)
Total Request: $14,800
2nd Jim Leonard Motion passed. MO-0159

Marina Ruggieri reported that the N&A Committee had the following recommendations for appointments:

Secretary - Mark Davis (hold off until confirmation from Mark)
Treasurer - Bob Rassa
GOLD Rep - Cosimo Stallo

There is no recommendation for Student Reps at this time. N&A will propose names before the end of the year.

MOTION: Marina Ruggieri moved to approve Cosimo Stallo as GOLD rep. Motion passed. MO-0160

MOTION: Bob Lyons moved to approve Bob Rassa as Treasurer. Jim Leonard 2nd. Motion passed. MO-0161

Hugh wanted to review the N&A process. We changed the order for this year. Previously, the board elected two members and then the membership elected six. We switched the order this year so the membership first elected six, and then the board elected two.

There was discussion about the change of process:
- Some thought the slate was too large and it should be up to the N&A Committee to reduce it down.
- If we adhere to our present bylaws, we must utilize e-vote. It is very difficult, but it proved feasible. Do we have the result we expected? Are we exposed to legal risks by e-voting?
- In Marina's opinion, we did not achieve the goal that we desired with the switch. She saw no extraordinary advantage in switching. It is her view that we gave up more than we got. By not being able to vote face to face is undesirable. Marina said the process suffered by not being able to hear from the candidates live. There was a disconnect. By utilizing e-vote, we lost control. The price is too high. We lost the "liveness" of the election process.
- It is prohibited to send blanket emails to an IEEE list. Individuals sent individual emails. Is this allowed? Hugh would like no electioneering at all.
- We cannot wait until Fall for the Board to elect two because then there is no time to consider them for an office.
- IEEE is very worried that we are electing with an e-vote. Emails can be used in court.
- Hugh was disappointed in the election because we still do not have a rep from India or China. We can appoint a person in those countries.

We like the idea of order of elections, but how do we implement? We could select the slate at the Spring meeting and then invite interested candidates to our meeting in the Fall. Or have a video conference with the candidates?

ACTION ITEM: Hugh Griffiths, Marina Ruggieri, Bob Lyons - Devise a new N&A plan. Finish before 1 January, 2014. AI-0502

We need to have a e-Vote on this before the end of the year.

ACTION: Erik Blasch - Survey what is going on in Italy and all of Europe with regards to Chapters. What are they doing, how are they spending money? AI-0503

MOTION: Ron Ogan moved to adjourn the meeting. Marina Ruggieri 2nd. Motion passed. MO-0162

Meeting adjourned at 12:00 pm.