

Meeting Ground Rules

AESS Board of Governors Meeting

Joe Fabrizio, President

Walt Downing, Executive VP



- Please do your best to show up on time and come prepared.
- Please dress appropriately for this business meeting: business casual, no shorts or tee-shirts.
- Stay mentally and physical present. Please try to avoid tending to non-meeting business.
- Everyone contributes to meeting goals: please be involved in the discussion. Your input is important!
- Let us treat each other with mutual respect. Participation by everyone is important. Please share time and avoid interrupting others.
- Please wait for Chair to recognize you before speaking.
- Please try to avoid sidebar conversations.
- Please leave cell phones and other electronic devices in “silent” mode.
- Please try to adhere to the allotted time when reporting about your committee activities.