# VP Conferences Report

**AESS VP Meeting**

**New Brunswick NJ**

**23 April 2010**

**Mark E Davis**

# Outline / Issues

- **AESS Interfaces to Sponsored Conferences**

- **Are Current AESS Financially Sponsored Conferences In Compliance with IEEE Guidelines**

- **How are we benefiting from AESS Technical Co-sponsored Conferences: AESS leadership, Publications**

- **Proposed New AESS Technical Co-sponsored Conferences**

# MOU Application Process

- **IEEE Instituted New MOU Form and Policy January 2010**
- **Several MOUs in Process Required Re-submittal – esp. if for 2011 and beyond**
- **Classes of MOUs**
  - **Financial MOU – Only with IEEE Operating Units (OU)**
  - **Financial MOU – Including Outside Organizations**
  - **Technical Co-sponsorship MOU – Only with IEEE OUs**
  - **Technical Co-sponsorship MOU – Including Outside Organizations**
- **Policy for Technical Co-sponsorship**
  - **Conference Organizer MUST be a registered non-profit**
  - **AESS Must Play Significant Role In Organization**
  - **Highly Desired That Conference Register for Conference Publications Program (CPP) – papers submitted to Xplore**
  - **Conference and Papers must be in English**

# Technical MOU Policy Change -- Oct 2009

- Changes to policy regarding Technical MOUs were recently approved by the IEEE Board.
- Expectation and practice that MOUs are reviewed approximately one year in advance of the conference.
- I have attached the latest template that emphasizes these changes.  Specifically,
  - if IEEE is to be a technical co-sponsor of a non IEEE event, we need spelled out in the MOU our "direct and substantial involvement" in the technical program in section 2 and
  - if the proceedings are to be included in the CCP (xPLORE) then we need a detailed explanation of the paper review process.
- The purpose of these changes is to maintain the integrity of the IEEE name/brand as well as the quality of papers that are in xPlore.

- Thank you,    Alan Fass , M&C Conference Contracting

# Issues on Need for MOU

- 1) If the agreement is for Technical Co-sponsorship between IEEE entities, it is not needed.
- ANS: MOUs ARE required between IEEE entities.  An MOU sets forth the relationship and obligations of the involved parties.  A MOU is required when two or more organization units agree to provide Co-sponsorship or technical Co-sponsorship to a conference.  These OUs may be all IEEE or IEEE and non - IEEE organizations

- 2) if the MOU is for Financial Co-sponsorship, then we definitely need an MOU between all parties, even if only IEEE (chapters or sections)
- ANS:  Correct - see answer above

- 3) We no longer process multiyear MOUs.
- ANS:  This is NOT correct.  If you want to enter into an multi-year MOU, you can, however, we recommend it is for a set number of years.  It is not good business practice to have an "indefinite" MOU , even if it does have a cancellation clause
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- 4) Finally, if we have a Technical Co-sponsorship, do we need all signatures on one MOU or can we establish bilateral MOUs with each entity.
- ANS:  Either option is acceptable, but IEEE prefers one MOU per entity as you might negotiate different  things with each entity  ( and it is easier)

-  Regards Vita Feuerstein, CMP, Manager Conference Contracting

# AESS Conference Organizers

| Conference | CoSponsor | Organizer | Backup | Active (Yes/No) | Recommend |
|---|---|---|---|---|---|
| Aerospace Conference | | Marina Ruggieri | Bob Rassa | Yes | |
| Autotestcon | | Bob Rassa | Richard Hochberg | Yes | |
| Carnahan (ICCST) | | Bob Trebits | none | no | Change 2010 |
| Digital Avionics Systems Conference (DASC) | AIAA | Cary Spitzer | Paul Kostek | ? | |
| Radar Conference | Sections | Mark Davis | Shannon Blunt | Yes | Change 2010 |
| Position Location and Navigation Symposium (ION)) | ION | John Weyrauch | | ? | |
| Integrated Communications Navigation & Surveillance (ICNS) | AIAA/NASA | Paul Kostek | Ellis Hitt | Yes | |
| NAECON | | Erwin Gangl | | ? | |

# 2010 Financial Sponsorship

| Record # | Conference name | Dates | Location | Web Page | Co Sponsors | AESS Liaison | IEEE Contact | Conference Chair |
|---|---|---|---|---|---|---|---|---|
| 16854 | 2010 - IEEE National Aerospace and Electronics Conference (NAECON 10) | 7/14/2010 to 7/16/2010 | Conference Center , Dayton OH | http://www.naecon.org/ | AESS(50), Dayton Section (50) | Erwin Gangl | Robert L. Ewing | Robert L. Ewing |
| 15429 | 2010 IEEE Aerospace Conference | 06 Mar - 13 Mar 2010 | Big Sky Resort Big Sky, MT | http://www.aeroconf.org/ | AESS(50) AIAA(50) | Marina Ruggieri | | David Woerner |
| 14416 | 2010 IEEE AUTOTESTCON | 13 Sep - 17 Sep 2010 | Marriott Orlando World Center, Orlando, FL | http://www.autotestcon.com | AESS, IMS, Orlando Section | | Steve Karlovic | |
| 16379 | 2010 IEEE International Carnahan Conference on Security Technology (ICCST) | 10/12/2010 to 10/15/2010 | San Francisco CA | | AESS (100) | | Daniel A. Pritchard | Daniel A. Pritchard |
| 10654 | 2010 IEEE International Radar Conference | 5/10/10 - 5/14/10 | Marriott Crystal Gateway Arlington, VA, | http://www.radar2010.com/ | AESS(50) Washington Section (50) | | | James Armitage |
| 14815 | 2010 IEEE/AIAA 29th Digital Avionics Systems Conference (DASC) | 03 Oct - 07 Oct 201 | Hilton Salt Lake City Center, Salt Lake City, UT | http://www.dasconline.org/ | AESS, AIAA DATC | | Ellis Hitt | |
| 14657 | 2010 IEEE/ION Position, Location and Navigation Symposium - PLANS 2010 | 03 May - 06 May 2010 | Renaissance Esmeralda Resort Indian Wells, CA, | http://www.plansconference.org/ | AESS(50), ION (50) | | | Lisa Beaty |
| 16496 | 2010 Integrated Communications, Navigation and Surveillance Conference (ICNS) | 5/10/2010 to 5/13/2010 | Weston Dulles Herndon VA | http://i-cns.org | AESS(50), AIAA DATC(50) | Paul Kostek | Jim Dieudonne | Jim Dieudonne |

# 2011+ Financial Sponsorship

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| 16826 | 2011 IEEE Forum on Integrated and Sustainable Transportation Systems (FISTS) | 6/29/2011 to 7/1/2011 | Vienna Austria | | AESS(25), ITS(25), OE(25) VTS(25) | | Charles Herget | Charles Herget |
| 15141 | 2011 IEEE Radar Confernce (RadarCon11) | 5/20/11 - 5/23/11 | Kansas City MO | | GRSS, MTT-S | Mark Davis | Mike Wicks | Shannon Blunt |
| 16803 | 2012 IEEE Radar Conference (RadarCon12) | | Grand Hyatt Hotel Atlanta GA | | | Dale Blair | | Dail Blair/ Joe Bruder |

**Too Many Missing Conference MOUs**

# Conference Financial Sponsorship Issues

- Budgets need to show 20 percent surplus
- Differential Between IEEE and non-IEEE membership $170
- MOU, unless solely (100%) sponsored by one entity
- Consolidated Banking Services
- Conference Publications Procedures
- Final report within 180 days of completion (90 for special track)
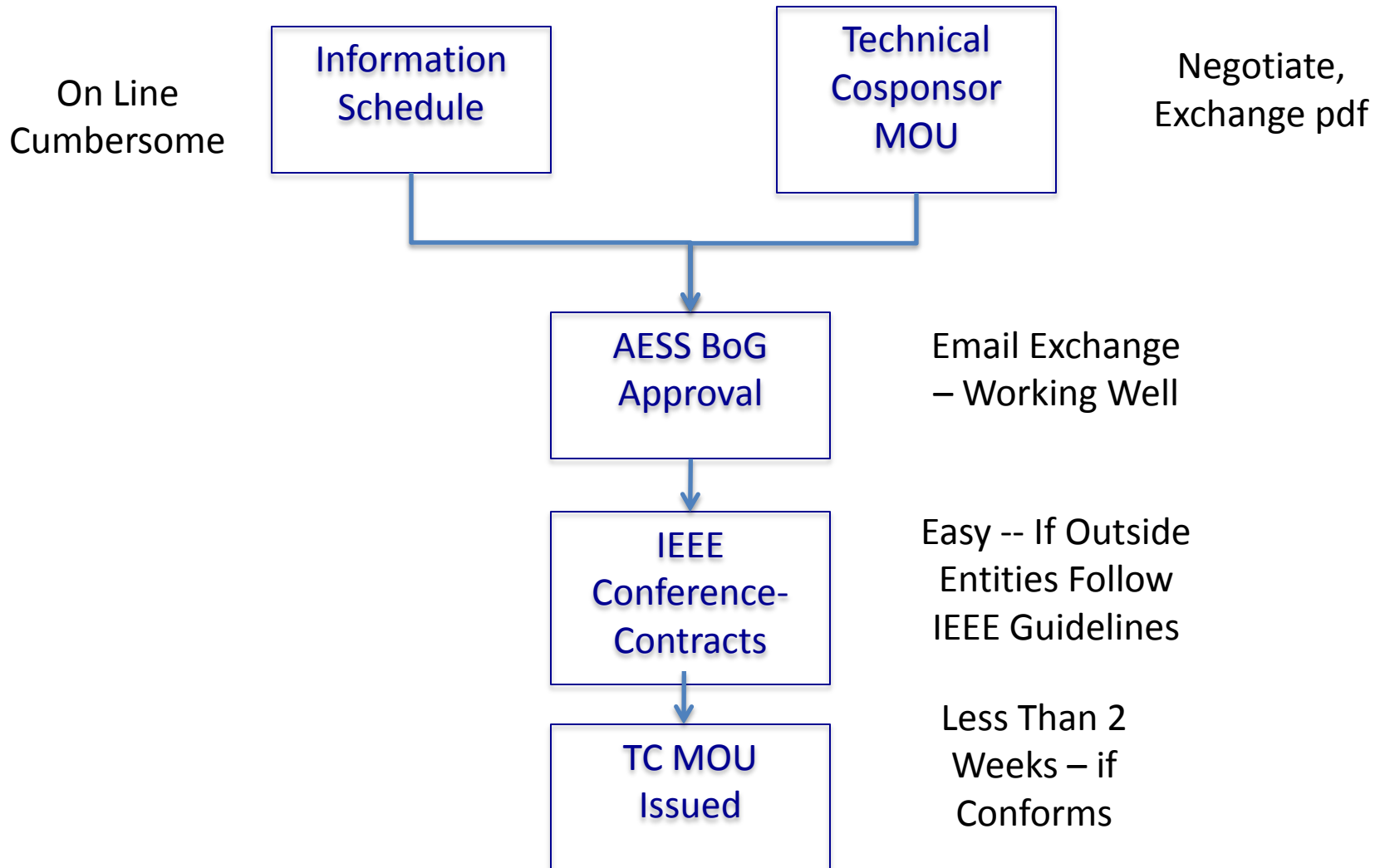- Final audit within 360 days of completion

# Technical Co-sponsorship Issues

- **Information Material In Sufficient Time – register with IEEE**

- **Approval of AESS President for Technical Co-sponsorship**

- **Need AESS Leadership and Participation in Technical Paper Selection Process**

- **MOU Signed Between cosponsors and submitted to IEEE Contracts more than 90 days prior**

- **Conference Proceedings Procedure**

- **Publicity of Conference in IEEE or AESS publications**

**It Is Important That The Organizers Take The Initiative To Make This Happen**

# Technical Co-sponsorship Process

On Line
Cumbersome

**Information Schedule**

**Technical Cosponsor MOU**

Negotiate,
Exchange pdf

**AESS BoG Approval**

Email Exchange
– Working Well

**IEEE Conference-Contracts**

Easy -- If Outside
Entities Follow
IEEE Guidelines

**TC MOU Issued**

Less Than 2
Weeks – if
Conforms

# 2010 Technical Co-sponsorship

| Record # | Conference name | Dates | Location | Web Page | Co Sponsors | AESS Liaison | IEEE Contact | Conference Chair |
|---|---|---|---|---|---|---|---|---|
| 15964 | 2010 11th International Radar Symposium (IRS) | 6/16/10 - 6/18/10 | Reval Hotel Lietuva, Vilnius, Lithuania | http://www.irs-2010.lt/ | | | Borisas Levitas | |
| 13152 | 2010 17th Saint Petersburg International Conference on Integrated Navigation Systems | 5/31/10 - 6/3/10 | CSRIE St. Petersburg, Russia | http://www.elektropribor.spb.ru | AESS, AAAF, AIAA, ANMCRu, RFBR, ION | | George T. Schmidt | |
| 15963 | 2010 18th International Conference on Microwaves, Radar & Wireless Communications (MIKON 2010) | 6/14/10 - 6/16/10 | Reval Hotel Lietuva, Vilnius, Lithuania | http://www.mikon-2010.lt | AESS, APS, EDS, MTTS, EuMA, PAS, LAS | | Borisas Levitas | |
| 15936 | 2010 3rd International Symposium on Systems and Control in Aeronautics and Astronautics (ISSCAA) | 6/8/10 - 6/10/10 | Harbin Institute of Tech, Harbin, China | http://isscaa.hit.edu.cn | AESS, IES, AIAA, CSIT, CSAA | | Zhenshen Qu | |
| 15972 | 2010 Cognitive Information Processing (CIP) | 6/14/10 - 6/16/10 | Naregno, Elba Island, Italy | www.conference.iet.unipi.it/cip2010 | AESS, SPS, IET, EURASIP | Mark Davis | Robert J. Baxley | Fluvio Gini |
| 16971 | 2010 European Microwave Conference (EuMC) | 9/28/10 - 9/30/10 | CNIT La Defense, Paris France | http://www.eumweek.com/2010/EuMC.asp?id=c | EuMA, MTT, APS, EDS, AESS | | Danielle Vanhoenacker | Danielle Vanhoenacker |
| 16972 | 2010 European Radar Conference (EuRAD) | 9/30/10 - 10/3/10 | CNIT La Defense, Paris France | http://www.eumweek.com/2010/EuMC.asp?id=c | EuMA, IET, MTT, APS, EDS, AESS | | Danielle Vanhoenacker | Philippe Eudeline |
| 14140 | 2010 IEEE International Symposium on Phased Array Systems & Technology (Array2010) | 10/12/10 - 10/12/10 | Westin Waltham Hotel, Greater Boston, Massachusetts | http://www.array2010.org | AESS, APS, MTT-S, ComSoc, SPS | | Robert Alongi | Mark Russell |
| 16743 | 2010 International Waveform Diversity & Design Conference | 8/8/10 to 8/13/10 | Niagara Falls, Canada. | | | | Mike Wicks | Vincent J. Amuso |
| 17220 | 2010 NAVITEC | 12/8/10 - 12/10/10 | ESTEC Noorwijk, The Netherlands | | | Marina Ruggieri | | Riccardo de Gaudenzi |
| 17289 | 2010 Sensor Data Fusion: Trends, solutions, Applications (SDF10) | 9/30/10 - 10/8/10 | Leipzig Germany | | Fraunhofer FKIE, | | Peer Willet | Wolfgang Koch |
| 17002 | 2011 IEEE International Carnahan Conference on Security Technology (ICCST) | 10/11/2011 to 10/13/2011 | Mataro, Spain | http://www.ieee.org/iccst | | ? | Larry D. Sanson | Marcos Faundez-Zanuy |

# Requested Technical Co-sponsorship

| Record # | Conference name | Dates | Location | Web Page | Co Sponsors | AESS Liaison | IEEE Contact | Conference Chair |
|---|---|---|---|---|---|---|---|---|
| | 2010 Satelllite Expo | 4-6 February 2010 | Rome Italy | http://www.advbe.com/evt/satexpo2010/ | AESS(0) | Marina Ruggieri | | Ilaria Pivato |
| | 2011 Asia-Pacific Conference on Synthethic Aperture Radar (APSAR-2011) | September 26-30, 2011 | Seoul Korea | | aESS(0) | Sunjun Wu | | Young K Kwag |
| | 2010 Methods and Systems of Navigation and Motion Control | October, 13 to 6, 2010 | Kiev, Ukraine | | IEEE Ukraine SP/AES, IECS, NAU | | Felix Yanovsky | Sineglazov V.M |
| | 2010 International Workshop on Shared Small Satellites for Collective Safety, Security and Prosperity (CSSP) | 10/20/10 - 10/22/10 | Marina Di Carrara in Tuscany, Italy | http://www.caneus.org/cssp | | | | Milind Pimprikar |
| | 2011 Personal Satelite Services (PSATS) | 2/17/2011 - 2/18/2011 | Malaga Spain | http://www.psats.eu | ICST (100) | Marina Ruggieri | | Claudio Sacchi |
| | 2011 International Conference on Inormation Fusion (FUSION2011) | 7/11/11 - 7/14/11 | Chicago IL | | AESS (50), ISIF (50) | Dale Blair | | Darin Dunham |

# Other Initiatives

- **Create Best Practices Document – along line of IEEE Web Page**
- **New Member Initiative**
  - **Conferences need to have correct budget metrics**
  - **Need feedback on long term benefit – member retention**
  - **Judy reports less than 10 percent retention**
- **Panel of Conference Organizers**
  - **VP Conferences should attend each year – medavis registering**
  - **Recommend one Conference Organizer attend for 'training' – Prof. Shannon Blunt – RadarCon11, next Radar Conference Liaison**
- **Revitalize the AESS Conference Organizers !!**