

# IEEE AESS Spring 2024 Board of Governors Meeting



## AGENDA

Final Agenda Approval: 11 May 2024

**IEEE AESS Spring 2024 Board of Governors Meeting**  
**10-11 May 2024 Denver, CO, USA**

**Denver Colorado USA**  
**Hilton Denver City Center - 1701 California Street**  
**TBD**

### Action Agenda

#	Time	Submitter	Type	Presenter	Agenda Item	Supporting Documents
1	08:00	_	Info	All	☕ Day 1 Breakfast in Penrose 2 <b>(COMPLETED)</b>	
2	09:00	_	Procedural	Greco	Call to Order, Roll Call, and Agendas Approval <b>(COMPLETED)</b>	
3	09:10	_	Report	Heltzer	IEEE Foundation <b>(COMPLETED)</b>	<ul style="list-style-type: none"> <li>▪ <a href="#">IEEE Foundation</a></li> </ul> 156853
4	09:25	_	Report	Greco	President's Report <b>(COMPLETED)</b>	<ul style="list-style-type: none"> <li>▪ <a href="#">President's Report</a></li> </ul> 156845
5	09:40	_	Report	Braasch	President-Elect Report <b>(COMPLETED)</b>	
6	09:50	_	Report	Willett	Finance <b>(COMPLETED)</b>	<ul style="list-style-type: none"> <li>▪ <a href="#">Finance Report</a></li> </ul> 156856
7	10:30	_	Info	All	☕ Break <b>(COMPLETED)</b>	
8	10:45	_	Report	Himed	Conferences RadarConf'24 Report (Braham to present on behalf of Justin) <b>(COMPLETED)</b>	<ul style="list-style-type: none"> <li>▪ <a href="#">Conference Report</a></li> <li>▪ <a href="#">2024 Radar Conference Report</a></li> </ul> 156855
9	11:30	_	Info	All	🍴 Lunch <b>(COMPLETED)</b>	
10	12:30	_	Report	Rosenberg	Publications <b>(COMPLETED)</b>	<ul style="list-style-type: none"> <li>▪ <a href="#">Publications</a></li> </ul> 156858
11	13:15	_	Report	Charlish, Rosenberg	Education - Short Courses <b>(COMPLETED)</b>	<ul style="list-style-type: none"> <li>▪ <a href="#">Short Courses</a></li> </ul> 156860
12	14:00	_	Report	Davis, Greco	Initiatives - DSTEI - ISAC <b>(COMPLETED)</b>	<ul style="list-style-type: none"> <li>▪ <a href="#">DSTEI Initiative</a></li> <li>▪ <a href="#">ISAC Update</a></li> </ul> 156861
13	15:00	_	Info	All	☕ Break <b>(COMPLETED)</b>	
14	15:30	_	Report	Sabatini	Technical Operations <b>(COMPLETED)</b>	
15	16:00	_	Discussion	All	Parking Lot <b>(COMPLETED)</b>	<ul style="list-style-type: none"> <li>▪ <a href="#">TAES Senior Editor Meeting Motion</a></li> <li>▪ <a href="#">DSTEI Initiative Motion</a></li> </ul> 156865
16	16:30	_	Info	All	Meeting recessed until Saturday, May 11 <b>(COMPLETED)</b>	
17	18:00	_	Info	All	BoG Dinner at the Corner Office 1401 Curtis Street, Denver, CO 80202 <b>(COMPLETED)</b>	
18	08:00	_	Info	All	☕ Day 2 Breakfast in Penrose 2 <b>(COMPLETED)</b>	
19	08:40	_	Report	Mishra	India Membership Drive <b>(COMPLETED)</b>	<ul style="list-style-type: none"> <li>▪ <a href="#">India Initiatives</a></li> </ul>

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20	09:00	_	Procedural	All	Day 2 - Call to Order <b>(COMPLETED)</b>	
21	09:05	_	Report	Blair	Awards <b>(COMPLETED)</b>	<ul style="list-style-type: none"> <li>▪ <a href="#">Awards Report</a></li> </ul> 156863
22	09:35	_	Procedural	All	Voting on financial motions from Day 1 <b>(COMPLETED)</b>	
23	10:05	_	Report	Davis	Nominations and Appointments Committee <b>(COMPLETED)</b>	<ul style="list-style-type: none"> <li>▪ <a href="#">Nominations and Appointments</a></li> </ul> 156870
24	10:35	_	Info	All	☕ Break <b>(COMPLETED)</b>	
25	10:50	_	Report	Coraluppi	Industry Relations <b>(COMPLETED)</b>	<ul style="list-style-type: none"> <li>▪ <a href="#">Industry Relations</a></li> </ul> 156876
26	11:20	_	Report	Lo Monte	Member Services and Chapters <b>(COMPLETED)</b>	<ul style="list-style-type: none"> <li>▪ <a href="#">Member Services and Chapters</a></li> </ul> 156871
27	12:05	_	Report	Brown	Mentorship Program <b>(COMPLETED)</b>	<ul style="list-style-type: none"> <li>▪ <a href="#">Mentorship Program</a></li> </ul> 156872
28	12:15	_	Report	Markiton	Young Professionals <b>(COMPLETED)</b>	<ul style="list-style-type: none"> <li>▪ <a href="#">Young Professionals</a></li> </ul> 156873
29	12:25	_	Report	Tabarki	Undergraduate Students <b>(COMPLETED)</b>	<ul style="list-style-type: none"> <li>▪ <a href="#">Undergrad Students</a></li> </ul> 156874
30	12:35	_	Info	All	🍱 Lunch <b>(COMPLETED)</b>	
31	13:35	_	Report	Osborn	Administrative <b>(COMPLETED)</b>	<ul style="list-style-type: none"> <li>▪ <a href="#">Administrative</a></li> </ul> 156878
32	13:45	_	Discussion	All	Parking Lot <b>(COMPLETED)</b>	
33	14:00	_	Procedural	All	Adjourn <b>(COMPLETED)</b>	

#### Consent Agenda

#	Time	Submitter	Type	Presenter	Agenda Item	Supporting Documents
201	---	_	Motion	Davis	Approve the Fall 2023 BoG meeting minutes <b>(COMPLETED)</b>	<ul style="list-style-type: none"> <li>▪ <a href="#">Fall 2023 BoG Minutes</a></li> </ul> 157087
202	---	_	Motion	Greco	Approval of the the Memorandum of Understanding Collaboration between IEEE Communications Society, IEEE Aerospace and Electronic Systems Society (AESS), and IEEE Signal Processing Society regarding Integrated Sensing and Communication (ISAC) <b>(COMPLETED)</b>	<ul style="list-style-type: none"> <li>▪ <a href="#">MoU ISAC Collaboration between IEEE ComSoc, AESS and SPS</a></li> </ul> 157246
203	---	_	Motion	Willett	Approval of the realigning of budgets for the areas of Conferences, Education, Awards, Technical Activities, and Member Services to accurately record expenses and VPs to own and determine their respective annual budgets. <b>(COMPLETED)</b>	<ul style="list-style-type: none"> <li>▪ <a href="#">AESS 2024 Spring BoG Finance Motion Vice President Budget Realignment</a></li> </ul> 157433
204	---	_	Motion	Willett	Require all event-level requests of AESS sponsorship financial support to submit, at minimum, a half-page report to both the AESS Magazine and QEB, including at least one picture or graphic. These should be submitted no more than three months following the event. In the event of non-compliance, the next request from that event will be denied. <b>(COMPLETED)</b>	<ul style="list-style-type: none"> <li>▪ <a href="#">AESS 2024 Spring BoG Finance Motion AESS Event Sponsorship Requests</a></li> </ul> 157434

205	---	_	Motion	Willett	Approval of a budget of \$10,000 annually to CC 10120 (Meetings/Conferences) Account 514101 (Contribution Expense) that the VP Conferences can use for support of small AESS-sponsored activities at conferences as they request it. <b>(COMPLETED)</b>	<ul style="list-style-type: none"> <li>▪ <a href="#">AESS 2024 Spring BoG Finance Motion Conference Activities Budget</a></li> </ul> 157435
206	---	_	Motion	Blair	Approval to provide \$4000 for funding a pilot Senior Project at Tennessee Tech in 2024. <b>(COMPLETED)</b>	<ul style="list-style-type: none"> <li>▪ <a href="#">AESS 2024 Spring BoG Finance Motion Awards Senior Project at Tennessee Tech</a></li> </ul> 157437
<b>Reference: Supplemental Reports</b>						
#	Time	Submitter	Type	Presenter	Agenda Item	Supporting Documents
501	---	_	Report	Willett	Sensors Council Report from Spring Meeting	
502	---	_	Report	Willett	Planned changes for the 2025 Finance Budget	